

## Physician Billing & Collections

*Services provided include:*

- Charge capture & entry
- Patient and Insurance payment posting
- Contractual and other adjustments
- Electronic Claims Submission
- Accounts Receivable Management
  1. Compiling and mailing monthly patient statements
  2. Patient Collections
  3. Insurance Claim resolution
  4. Bad debt resolution
- Reporting
  1. Monthly aging report
  2. Financial analysis reports (tailored to the needs of the practice)
  3. Bad debt report

## Technology Services

### *Practice Management Software*

Under this section: Our proven practice management system will manage your demographic information, verify insurance eligibility, electronically submit insurance claims and manage insurance and patient collections. Additionally the system has extensive reporting & analysis functions. Advisory services are also offered to assist providers in obtaining all quality measure and Pay4Performance incentives including those for PQRI and e-prescribing.

### *Electronic Health Record Software (EHR)*

Under this section: Magnolia Practice Solutions provides a HIPAA compliant, certified (CHITT) secure community electronic health record via internet access. Included in the EHR services are customized document templates, letters, handouts and custom lists. We also provide highly experienced EHR training that includes proper staff functionality training, preloading instruction and workflow implementation that will ensure efficiency and increased quality care. Advisory services are also offered to assist providers in obtaining all quality measures and Pay4Performance incentives to include PQRI and e-prescribing.

## Management Services

### *Physician Office Management*

With qualified and experienced staff, Magnolia Practice Solutions is able to provide complete practice management services. Some examples of available services include:

- All aspects of staffing:  
Hiring, performance evaluations, performance improvement plans and terminations

Staff scheduling

Wage analysis

Training

- Coding & Compliance Training
- CLIA waived testing competencies & training
- HIPAA training
- Policies & Procedure management